

MINUTES: February 20, 2018

MEETING: NORTH FLORIDA COMMUNITY COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Mike Williams, Chair
Mr. John Grosskopf, President
Mrs. Sharon Benoit
Mr. Travis Coker
Mrs. Sandra Haas
Mr. David Howell
Mr. Ricky Lyons
Mr. Billy Washington
Mr. Al Williams
Mr. Gary Wright

STAFF PRESENT: Ms. Cissy Adleburg
Mr. David Dunkle
Ms. Cindy Gaylard, Recording Secretary
Ms. Kay Hogan
Mr. Scott Hubert, Audio Visual Technician
Mr. Bill Hunter
Dr. Cheryl James
Mr. Skip James
Dr. Carol O'Dell
Ms. Jennifer Page

Mr. Rob Sniffen, Board Attorney

The Board meeting was called to order at 5:35 p.m. by Chairman Williams, who led the group in the pledge of allegiance to the flag following the opening prayer by Mr. Al Williams.

Chairman Williams announced that at this time the Board of Trustees of North Florida Community College will enter into an Executive Session to discuss litigation strategy and settlement relating to the lawsuit, The District Board of Trustees of North Florida Community College v. City of Madison. He advised that discussions in this session shall be confined to the settlement negotiations or strategy sessions related to litigation expenditures and matters pertaining to the litigation. He advised that it will be recorded by a certified court reporter, and the meeting will last approximately thirty (30) minutes and will be attended by Board members, Chairman Mike Williams; Vice-Chair Ricky Lyons; Sharon Benoit; Travis Coker; Sandra Haas; David Howell; William Washington; Al Williams; Gary Wright; Board Counsel Robert J. Sniffen; President John Grosskopf; Special Litigation Attorneys Greg Stewart and Heath Stokley; and Jennifer Parrish, Court Reporter.

All others exited the Board Room at 5:40 p.m. while the Executive Session was conducted.

After the close of the Executive Session, Chairman Williams re-opened the regular public meeting of the District Board of Trustees at 6:30 p.m.

MOTION: (Mr. Lyons/Mr. Washington) That the District Board of Trustees approves to adopt the agenda as presented. The motion carried unanimously.

MOTION: (Mr. Coker/Mr. Howell) That the District Board of Trustees approves the minutes as presented of the January 16, 2018 regular Board meeting. The motion carried unanimously.

MOTION: (Mr. Lyons/Mr. Al Williams) That the District Board of Trustees approves the agreements between North Florida Community College and each of the following agencies:

- Capital Regional medical Center
- Brynwood Health and Rehab Center

Mr. Dunkle advised that this will ensure that the Allied Health Department of North Florida Community College has adequate clinical locations to provide the required clinical experience to students. After an overview by Mr. Dunkle, the motion carried unanimously.

MOTION: (Mrs. Haas/Mr. Wright) That the District Board of Trustees approves the 2017-2018 North Florida Career Pathways articulation agreements with Madison and Suwannee County School Districts. Mr. Dunkle advised that this will assist high school students to transfer credits from high school to postsecondary programs at NFCC. After an overview by Mr. Dunkle, the motion carried unanimously.

Mr. Dunkle announced the following:

- NFCC will have its Accreditation Commission for Education in Nursing (ACEN) site visit on March 6-8, 2018.
- Licensure rates released for 2017:
 - LPN: 81% for NFCC students (The state rate was 75%.)
 - RN: 93% for NFCC students (The state rate was 74%.)
 - CDL Program at NFCC: 7 out of 8 students completed the program, and all 7 are CDL drivers today.

Ms. Hogan announced the following and invited Board members to attend:

- NFCC's annual recruitment day, Super Saturday, will be held on March 3, 2018.
- Career and Technical Education will hold its Open House on March 22, 2018.

MOTION: (Mr. Washington/Mr. Lyons) That the District Board of Trustees approves the 2018-2019 academic calendar for North Florida Community College as presented. After an overview by Ms. Hogan, the motion carried unanimously.

MOTION: (Mr. Coker/Mr. Washington) That the District Board of Trustees approves the warrant list for January 2018 as presented. The motion carried unanimously.

The Revenue and Expenditure Reports for January 2018 was presented as an item of information, as was the Statement of Account. President Grosskopf gave an overview in Mr. Barnes' absence.

MOTION: (Mrs. Haas/Mr. Al Williams) That the District Board of Trustees approves the State Term Contract for Mail Processing Equipment with Neopost for a term of 60 months. President Grosskopf advised that this will replace an expired agreement with Pitney Bowes at a lower cost. He said the current lease of \$257.00 per month will be reduced to \$173.90 per month. After an overview by President Grosskopf, the motion carried unanimously.

Dr. James presented the report of the Office of Development and External Affairs and discussed the following:

- 60th Anniversary Diamond Jubilee Gala on Saturday, April 14, 2018
- Upcoming Artist Series performance – Olate Dogs – March 1, 2018
- Scholarship Update

PRESIDENT'S HIGHLIGHTS

President Grosskopf discussed the following:

- The governance bills in House and Senate are currently stalled.
- New bill introduced in the Senate as a response to the terrible shooting in Broward County school that would allow certain personnel in the K-12 System to be trained in carry on campus. A mention of the Florida College System has not yet been included, but that is anticipated to occur very soon, and we will react to that at the appropriate time.

ATTORNEY TIME

- **Lift Station Litigation** – Nabors, Giblin & Nickerson conducted a Shade Meeting this evening to discuss the pending litigation and resolution issues.
- **Mansion** – We remain in discussions with Reunion Center representatives regarding the removal of College owned property and/or the potential of purchasing some of these items.
- **Kids Incorporated** – Addendum No. 5 to the Commercial Lease has been executed extending the current arrangement to June 20, 2018. (Trustees received copies of the Addendum No. 5.)
- **Review of Contracts** – Ongoing contract review with College staff.
- **Day-to-Day Discussions** – Ongoing advice and discussion with College President.

- **Gala** – We will be serving as a sponsor and look forward to attending the 60th Anniversary Gala in April.
- **Report on President and Board of Trustees/Institutional Evaluations** – Copies of the Evaluation Summaries of the President and Board of Trustees/Institutional Evaluations were distributed to the Board members, and Attorney Sniffen presented an overview of the Evaluation Summaries, and they were discussed by the Board.

GOOD OF THE ORDER

Mrs. Haas suggested that the College look at implementing something that would address the school shooter situation. (President Grosskopf advised that NFCC has a very robust Continuity of Operations Plan (COOP), which is essentially our emergency response plan. He advised that it is a living document that is updated every year and is not subject to public records disclosure. He stated that we meet and coordinate regularly with law enforcement and emergency support agencies in the community.)

Chairman Williams announced that the next regularly scheduled meeting of the District Board of Trustees will be held on March 20, 2018, at 5:30 p.m., in the North Florida Community College Board Room.

The meeting adjourned at 7:05 p.m.

Respectfully submitted,

John Grosskopf
President

Michael R. Williams
Chair

/cmg