

MINUTES: April 17, 2018

MEETING: NORTH FLORIDA COMMUNITY COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Mike Williams, Chair
Mr. John Grosskopf, President
Mr. Travis Coker
Mr. David Howell
Mr. Ricky Lyons
Mr. Billy Washington
Mr. Al Williams
Mr. Gary Wright

ABSENT: Mrs. Sharon Benoit
Mrs. Sandra Haas

STAFF PRESENT: Ms. Cissy Adleburg
Mr. Andy Barnes
Ms. Denise Bell
Mr. David Dunkle
Ms. Cindy Gaylard, Recording Secretary
Mr. Scott Hubert, Audio Visual Technician
Mr. Bill Hunter
Dr. Cheryl James
Mr. Skip James
Ms. Jennifer Page

Mr. Rob Sniffen, Board Attorney

The Board meeting was called to order at 5:30 p.m. by Chairman Williams, who led the group in the pledge of allegiance to the flag following the opening prayer by Mr. Lyons.

MOTION: (Mr. Washington/Mr. Lyons) That the District Board of Trustees approves to adopt the agenda as presented. The motion carried unanimously.

MOTION: (Mr. Al Williams/Mr. Washington) That the District Board of Trustees approves the minutes as presented of the March 20, 2018 regular Board meeting. The motion carried unanimously.

MOTION: (Mr. Wright/Mr. Coker) That the District Board of Trustees approves the advertisement of a course fee increase for course SLS 1103 (Strategies for Academic Success) as presented. After an overview by Ms. Page and President Grosskopf, the motion carried unanimously.

MOTION: (Mr. Lyons/Mr. Washington) That the District Board of Trustees approves changes to the Policy Manual for the following policy:

- 4.195 Employment Termination

After an overview by Mr. Hunter, the motion carried unanimously.

MOTION: (Mr. Coker/Mr. Howell) That the District Board of Trustees approves the 2017-2018 Annual Equity Update Report as presented. After an overview by Ms. Bell, the motion carried unanimously.

MOTION: (Mr. Howell/Mr. Al Williams) That the District Board of Trustees approves the warrant list for March 2018 as presented. The motion carried unanimously.

The Revenue and Expenditure Report for March 2018 was presented as an item of information, as was the Statement of Account. Mr. Barnes gave an overview.

MOTION: (Mr. Washington/Mr. Lyons) That the District Board of Trustees approves to accept the North Florida Community College Audit Report No. 2018-159 as presented. After an overview by Mr. Barnes, the motion carried unanimously.

Dr. James presented the report of the Office of Development and External Affairs and discussed the following:

- The 60th Anniversary Gala was a huge success with 250 in attendance. Donations are still coming in, but the current total received is \$37, 097.00 (amount received through sponsors – \$27,900.00; ticket sales – \$7,560.00; raised during the Gala through tips, etc. – \$1,637.00.) After expenses of \$19,781.00, we made a profit of over \$17,000.00. She expressed thanks and appreciation to all who made the Gala a successful event, and she is already being asked by the community to do another one next year.
- We are currently accepting applications for summer scholarships.
- The last Artist Series performance for this season will be held on Friday, April 20, 2018 – John McEuen.
- Charlotte Hughes is currently working on three grants.

PRESIDENT'S HIGHLIGHTS

President Grosskopf discussed the following:

- Honors Convocation – April 24, 2018 – 5:30 p.m. – Fine Arts Auditorium
- Lakeside Party (formerly Courtyard Party) – May 8, 2018 – 4:30 p.m. – Student Center Lakeside
- Spring Graduation Ceremonies – May 10, 2018 – 4:00 p.m. and 7:00 p.m. – Van H. Priest Auditorium
- Budget proposal will be discussed at Summer Retreat on a date determined by the Board.

ATTORNEY TIME

- **Lift Station Litigation** – We have been advised by litigation counsel that the City of Madison will be meeting on April 24, 2018, in an Executive Session at which time our counter proposal will be formally discussed. We expect to hear something after that meeting.
- **Mansion** – We have communicated our position to the Reunion Center regarding the removal of College property from the Mansion, or purchase of such property and have given them a timeframe for which they must respond.
- **Kids Incorporated** – We have received correspondence from Kids Incorporated counsel clarifying the nature of its last offer of \$125,000.00, which is still substantially lower than the current appraised value of \$575,000.00, and the 2004 appraised value of \$317,098.26, the one-time amount for which the College offered to sell to them due to their right of first refusal.

MOTION: (Mr. Coker/Mr. Wright) That the District Board of Trustees approves to reject the offer of \$125,000.00 by Kids Incorporated and authorize the Board Attorney to reiterate to them the Board's previous offer to sell to them at the 2004 appraised value of \$317,098.26 due to their right of first refusal, and give them until Monday, May 14, to accept or reject that offer. The motion carried unanimously.

- **Day-to-Day Discussions** – Ongoing advice and discussion with College President and personnel.

GOOD OF THE ORDER

- Chairman Williams advised that the Board typically has a Summer Workshop in July, and Ms. Gaylard will be working with them to get that scheduled.
- Mr. Al Williams announced that he is the proud great grandfather of healthy twins (a boy, Jetson; and a girl, Joy) born to his granddaughter just two weeks ago.

Chairman Williams announced that the next regularly scheduled meeting of the District Board of Trustees will be held on May 15, 2018, at 5:30 p.m., in the North Florida Community College Board Room.

The meeting adjourned at 6:10 p.m.

Respectfully submitted,

John Grosskopf
President

Michael R. Williams
Chair

/cmg