

MINUTES: October 15, 2019

MEETING: NORTH FLORIDA COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Ricky Lyons, Vice Chair
Mr. John Grosskopf, President
Mrs. Sandra Haas
Mr. David Howell
Mr. Billy Washington
Mr. Al Williams
Mr. Gary Wright

TRUSTEES ABSENT: Mr. Mike Williams, Chair
Mrs. Sharon Benoit
Mr. Travis Coker

STAFF PRESENT: Mr. Larry Akers
Mr. Andy Barnes
Ms. Cheyanne Brickles, Audio/Visual Technician
Mr. Rick Davis
Ms. Kay Hogan
Mr. Bill Hunter
Ms. Judy Lundell
Mr. Mathew Ortensie, Audio/Visual Technician
Ms. Jennifer Page
Ms. Michelle Wheeler, Recording Secretary

Mr. Rob Sniffen, Board Attorney

The Board meeting was called to order at 5:30 p.m. by Vice Chair Lyons, who asked Mr. Al Williams to open the meeting with prayer followed by the pledge of allegiance to the flag.

Mr. Lyons stated that President Grosskopf had an announcement regarding one of the Trustees. Mr. Travis Coker underwent a heart catheterization due to a 99% blockage in his widow maker artery. He is doing well post-op and is expected to be discharged tomorrow.

MOTION: (Mrs. Haas/Mr. A. Williams) That the District Board of Trustees approves to adopt the Agenda as presented. The motion carried unanimously.

MOTION: (Mr. Howell/Mr. Washington) That the District Board of Trustees approves the minutes as presented of the September 17, 2019 regular Board meeting. The motion carried unanimously.

CAREER AND TECHNICAL EDUCATION

MOTION: (Mrs. Haas/Mr. A. Williams) That the District Board of Trustees approves the internship agreement with Super Pufft Snacks USA for student field experience. The motion carried unanimously.

Mr. Davis stated that students eligible for the program would be paid a salary by the facility and will be getting real world experience such as filling out timesheets and forms. Our faculty will be monitoring their progress and students will turn in their work products for a grade. The goal is to help students be ready to enter the workforce through practical experience upon graduation.

Mr. Wright inquired about liability with students working off-site. Mr. Sniffen and President Grosskopf explained that the students would be covered for their work off-site, just as they would be if injured on campus.

Super Pufft Snacks USA is a new industry in Perry, FL that makes snack foods such as potato chips, cheese puffs, and other food products. They have partnered with the college in the past and have shown interest in an ongoing relationship with NFC.

ADMINISTRATIVE AND BUSINESS SERVICES

MOTION: (Mr. Howell/Mr. Washington) That the District Board of Trustees approves the September 1, 2019 – September 30, 2019 Warrant List. The motion carried unanimously.

The Revenue and Expenditure Report for September 2019 was presented as an item of information. Revenues have exceeded expenditures by \$190,000 year to date. The approved salary adjustments have been fully implemented. Mr. Barnes also presented the Statement of Account as an informational item. The current rate of return on investment with Florida Prime is 2.31% so more funds will be transferred over to this account.

DEVELOPMENT AND EXTERNAL AFFAIRS

MOTION: (Mrs. Haas/Mr. Washington) That the District Board of Trustees approves the naming of the Kate Ireland Simulation Laboratory. This recommendation will honor the request of the Parker Poe Foundation, who has provided funding for the lab. The motion carried unanimously.

Judy Lundell also gave a report of the NFC Foundation operations. She discussed the following:

- New scholarship funded by an NFC Alumna who is CEO of an investment company in Boston, MA. She will be giving \$2,000 per year to the Foundation for scholarships.
- The publication “Helios” featured three of our students and this will be shared with the Board.
- We received a Capital City grant of \$2,000 for a new fetal monitor.
- 30-day extension for turning in books to auditors

PRESIDENT'S HIGHLIGHTS

President Grosskopf discussed the following:

- United Educators checklist for sexual harassment claims
- Statewide issues:
 - Structure of COP – exploration of opportunities
 - Top heavy push of new FCS initiatives: Proposed funding model, new performance funding model, space utilization, The Last Mile Scholarship, legislative budget request for the system, Veterans initiatives. These are items that are coming out of the Florida College System, and colleges are hearing about them after-the-fact. The goal is to construct a system for better communication between leadership and individual colleges.
- Frequent communication with the Board Attorney and the Nabors Giblin firm to wrap up the lift station settlement. Positive steps have been taken in that direction.
- Working closely with Mark Logan to finalize the Kid's Incorporated lease agreement.
- Commendation of the Board's choice of attorney as they are very responsive to the needs of the college and the way they take the time to learn about us and our issues

Recent Events:

- September 24 – Productive meeting with Representative Jason Shoaf, who was very generous with his time to discuss our issues.
- September 25 – Hosted Superintendent Ted Roush, of Suwannee County, to discuss dual enrollment and upcoming policy issues to ensure that we are on the same page with our largest school district.
- October 3 – Jennifer Page, Bill Hunter, and President Grosskopf had a phone conference with Dr. Gueverra (President, College of the Florida Keys) to discuss the possibility of an innovative sharing of positions. As the two smallest colleges in the system, there are functions on the academic side that both colleges struggle to maintain because of low demand.

Upcoming Events:

- October 19 –NFC Preview Day for high school seniors to learn about programs and opportunities we offer.
- October 23 -Lecanto, FL M-CORES Suncoast Connector Task Force Meeting
- October 24- COP Business Meeting in Tallahassee, FL
- October 28 – 31 Serving as a SACSCOC team member for an onsite visit in North Carolina

ATTORNEY TIME

Attorney Sniffen and President Grosskopf provided updates regarding:

1. **Lift Station Litigation:** Hoping to wrap up soon. President Grosskopf has been working with Nabors Giblin firm to finalize resolution that makes sense for the college and will bring the case to an end.
2. **Kids Incorporated:** Mr. Sniffen gave an overview of the term sheet proposed by Kids Inc. The actual lease agreement will cover all terms comprehensively. By general consensus, the trustees agreed to the terms outlined on the term sheet with the exception of the first right of refusal option and do not wish to include this in the final lease agreement.

GOOD OF THE ORDER

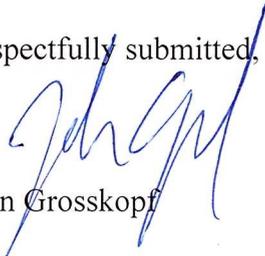
President Grosskopf presented NFC embroidered polo shirts and Great College to Work For photos to the trustees.

Mr. Wright stated that he will not be in attendance at the November meeting.

Vice Chair Lyons announced that the next regular meeting of the District Board of Trustees will be held on November 19, 2019, at 5:30 p.m., in the North Florida College Board Room.

The meeting adjourned at 6:15 p.m.

Respectfully submitted,


John Grosskopf

President

/mmw


Michael R. Williams

Chair