

MINUTES: January 21, 2020

MEETING: NORTH FLORIDA COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Mike Williams, Chair
Mr. Ricky Lyons, Vice Chair
Mrs. Sharon Benoit
Mr. J. Travis Coker
Mr. John Grosskopf, President
Mrs. Sandra Haas
Mr. David Howell
Mr. Billy Washington
Mr. Al Williams
Mr. Gary Wright

TRUSTEES ABSENT: Mr. David Howell

STAFF PRESENT: Mr. Larry Akers
Mr. Andy Barnes
Mr. Rick Davis
Ms. Kay Hogan
Mr. Bill Hunter
Ms. Judy Lundell
Ms. Cheyanne Brickles, Audio/Visual Technician
Ms. Jennifer Page
Ms. Michelle Wheeler, Recording Secretary

Mr. Rob Sniffen, Board Attorney

The Board meeting was called to order at 5:30 p.m. by Chair Mike Williams, who asked Mr. Ricky Lyons to open the meeting with prayer followed by the pledge of allegiance to the flag.

MOTION: (Mr. Washington/Mr. Lyons) That the District Board of Trustees approves to adopt the Agenda as presented. The motion carried unanimously.

MOTION: (Mr. Coker/Mr. Al Williams) That the District Board of Trustees approves the minutes as presented of the November 19, 2019 regular Board meeting. The motion carried unanimously.

ACADEMIC AFFAIRS

President Grosskopf stated that he would include the items listed under Academic Affairs with his report.

CAREER AND WORKFORCE EDUCATION

MOTION: (Mrs. Haas/Mr. Lyons) That the District Board of Trustees approves the Career Pathways agreements with the following school districts: Madison, Jefferson, Suwannee, and Taylor Counties. The motion carried unanimously.

EMPLOYEE SERVICES

MOTION: (Mr. Washington/Mrs. Haas) That the District Board of Trustees approves the following personnel changes:

New Hire: Ashley Bell, RN, Nursing Instructor

The motion carried unanimously.

MOTION: (Mrs. Haas/Mr. Lyons) That the District Board of Trustees accepts the letter of resignation for Andrew Barnes, Dean of Administrative Services who is leaving NFC to pursue an opportunity at Santa Fe College. The motion carried unanimously.

Mr. Washington expressed his sorrow for losing a good person both at the College and in the community, but he is thrilled for the opportunity that awaits Andy in Gainesville.

Mr. Mike Williams also expressed that, in an environment where we encourage our students to go out do well, we must also encourage our fellow staff member to grow even though we will miss him very much.

MOTION: (Mrs. Haas/Mr. Lyons) That the District Board of Trustees approves the administrative and professional contracts recommended for renewal. President Grosskopf provided a brief clarification on the implementation of semi-annual contract renewals to allow for decisions mid-year if needed. The motion carried unanimously.

ADMINISTRATIVE AND BUSINESS SERVICES

Mr. Barnes thanked the Board of Trustees for their support and expressed that he would keep NFC in his prayers and continue to be of assistance as he is able in the future. Mr. Barnes stated that this has been the best job of his entire career and is trusting in God for guidance on taking this step in another direction. Mr. Lyons asked if he was taking a similar position at Santa Fe College, and Mr. Barnes said his new position is a scaled down version of his role at NFC but very similar.

Mr. Barnes presented the warrant lists for October, November, and December 2019 for approval. There was a time-sensitive error with the reporting software that caused an omission of checks run on October 31st. This issue has been resolved and the reports presented for approval are now complete.

MOTION: (Mr. Washington/ Mr. Wright) That the District Board of Trustees approves the Warrant Lists as presented for October, November, and December of 2019. The motion carried unanimously.

The revenue and expenditure reports for October, November, and December show a YTD surplus of \$569,000 because Fall tuition revenue is included. The projected fund balance is \$4.5 million for the operating fund. This will be spent down during the remainder of the year to the approved level.

Mr. Barnes gave an overview of the Statement of Account and stated that the College is transferring \$200,000 from our local bank to Florida Prime SBA because of the greater return on investment. Interest earned for this month was \$8,100 and the interest rate has dropped to just below 2%.

Mr. Barnes went on to inform the Board that we just had our Audit exit with no findings. The report will be dated today and sent to us by mail.

DEVELOPMENT AND EXTERNAL AFFAIRS

Judy Lundell gave an overview of the NFC Foundation Report for January 2020.

PRESIDENT'S HIGHLIGHTS

President Grosskopf stated that during the Spring Semester, every Board meeting will include a Deep Dive into some aspect of accreditation. Steps are being taken to align Board policies and strategic documentation with the new volume of SACSCOC Principles. The President invited the Dean of Academic Affairs and the Accreditation Liaison to speak with the Board about the Quality Enhancement Plan (QEP).

Kristin Summers, Accreditation Liaison, and Dean Jennifer Page discussed the attached PowerPoint Presentation. The Quality Enhancement Plan, "Engage for Success" is part of the Interim Report that is due to SACSCOC in September of 2020.

President Grosskopf presented NFC Board Policies that have been adjusted slightly to include applicable SACSCOC Principles. Kristin Summers highlighted policy 1.08 and how it has been clarified without changing the meaning.

MOTION: (Mr. Washington/Mrs. Haas): That the District Board of Trustees approves the NFC policies changes to better align with SACSCOC standards. The changes are non-substantive and do not alter the meaning or intent of the following policies: 1.08, 1.10, 2.35, 5.01, and 5.02. The motion carried unanimously.

MOTION: (Mr. Washington/Mr. Coker) That the District Board of Trustees approves the NFC Vision/Mission Statements and the Strategic Plan for 2020-2025 including the first-year

objectives with the correction of making “communities” possessive in the Vision statement on the inside cover. The motion carried unanimously.

President Grosskopf noted that this has been a campus-wide collaboration that has included input from every employee.

State Issues:

COP Meeting on January 16 – 17, 2020 Main discussion topics:

- Structural reorganization and relationship between Council of Presidents and Association of Florida Colleges.
- System Legislative Budget Request- Copy was provided and included for archive.

Policy Issues:

Dual Enrollment

House and Senate Bill that would open up Dual Enrollment and will have a substantial impact on North Florida College. The President will continue to work on building awareness of this impact among Legislators. President Grosskopf has met with Senator Stargel twice on this issue and she has been very open and receptive with a tentative date for a third meeting to discuss the issue further.

Funding Formula

The Commissioner of Education’s funding formula is moving steadily through both chambers so it is very probable that this will pass after this year’s session. This formula is FTE Size-based. Most concerning is that it breaks our institutions down by per FTE expense to the State. The first tier of the formula is the three smallest colleges in the system.

Guns on Campus

NFC has policies in place for changing our security climate quickly if new gun bills are passed.

Upcoming Events:

- January 24, 2020 – Florida Risk Management Consortium Operations Meeting in Orlando, FL to learn about health and property insurance increases.
- January 29-31, 2020- Accessibility and Equity On-Site Visit
- February 7, 2020- Possible visit from Chancellor Hebda on campus

ATTORNEY TIME

Attorney Sniffen provided updates regarding:

- Recorded Settlement Agreement with the City of Madison
- Lease Agreement with Kids Inc. has been executed and 2 months of rent have been received.
- Request for suggestions on any type of training that might be beneficial for the strengthening of NFC
- Informational Item: New rules on Title IX Procedures

GOOD OF THE ORDER

Chairman Williams announced that the next regular meeting of the District Board of Trustees will be held on February 18, 2020, at 5:30 p.m., in the North Florida College Board Room.

The meeting adjourned at 6:28 p.m.

Respectfully submitted,

John Grosskopf

President

/mmw

Michael R. Williams

Chair