

MINUTES: November 17, 2020

MEETING: NORTH FLORIDA COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Ricky Lyons, Chair
Mr. Billy Washington, Vice Chair
Mr. John Grosskopf, President
Mrs. Sandra Haas
Mr. Mike Williams
Mr. Al Williams
Mr. Gary Wright

TRUSTEES ABSENT: Mr. J. Travis Coker
Mr. David Howell
Mrs. Sharon Benoit

STAFF PRESENT: Larry Akers
Tyler Coody
Rick Davis
Kay Hogan
Dr. Jamie Holland
Bill Hunter
Judy Lundell
Jennifer Page
Ginger Robinson
Kim Scarboro
Connor Starling, Audio/Visual Technician
Kristin Summers
Michelle Wheeler, Recording Secretary

Rob Sniffen, Board Attorney

The Board meeting was called to order at 5:30 p.m. by Chair Ricky Lyons who asked Mr. Gary Wright to open the meeting with prayer followed by the pledge of allegiance.

MOTION: (M. Williams/Haas) That the District Board of Trustees adopts the Agenda as presented. The motion carried unanimously.

MOTION: (Wright/A. Williams) That the District Board of Trustees adopts the minutes for the October 20, 2020 regular meeting. The motion carried unanimously.

ACADEMIC AFFAIRS

Dean Page gave an update on the campus readiness for coursework through various modalities in the spring. She explained the following available options for course delivery:

- Face to Face (F2F) with limited class sizes
- Synchronous
- Asynchronous
- Hybrid (mix of online and F2F, also known as blended)

Dr. Holland presented Allied Health contracts for approval.

MOTION: (Haas/Washington) That the District Board of Trustees approves the agreements between the following agencies and North Florida College:

- Big Bend AHEC - New Contract
- Down Home Medical - Clinical contract renewal
- Madison School Board - Clinical contract renewal
- Doctors Memorial Hospital - Clinical contract renewal
- Honey Lake Clinic - Clinical contract renewal
- Apalachee Mental Health Clinic - Clinical contract renewal
- Madison Memorial Hospital - Clinical contract renewal
- Advent Christian Village - Clinical contract renewal
- Premier Medical Clinic - Clinical contract renewal
- Madison Health and Rehab - Clinical contract renewal
- Archbold Memorial Hospital – Clinical contract renewal

This recommendation will ensure that the Allied Health Department of North Florida College will have adequate clinical locations to provide clinical experience to students as required. The AHEC contract will provide students, faculty and local citizens with education and training on smoking cessation as well as funding from AHEC to the Nursing department to be used for these educational projects. The motion carried unanimously.

MOTION: (Haas/A. Williams) the District Board of Trustees approves the following agreements for student field experience:

- LEON COUNTY Emergency Medical Services
- WAKULLA COUNTY Emergency Medical Services

This recommendation will provide students in the EMS program to participate in field experience. The motion carried unanimously.

MOTION: (M. Williams/Washington) That the District Board of Trustees approves the attached agreement with Webb Timber Harvesting, LLC student field experience. This recommendation will provide students in the CDL-Logging program to participate in field experience during the last phase of training. Mrs. Haas inquired regarding additional options for the CDL program. Mr. Rick Davis stated that in the past there have been agreements for hauling pine straw, and the College does actively seek other industry partners for the program, but logging is the only option at this time. The motion carried unanimously.

STUDENT SERVICES

MOTION: (Haas/Washington) That the District Board of Trustees approves the Dual Enrollment Articulation Agreements between the non-public schools of Corey Maurice Jackson Academy along with Holy Cross Christian Academy and North Florida College be approved for the academic year 2020 – 2021. This recommendation is requested to provide enhanced learning opportunities for qualified students in the high schools of the College's six-county service area. Updated agreements included. The Dual Enrollment Articulation Agreements are required by the State Board of Education, Rule 6A-10.024 and are mandated by Chapter 1007.271 in the Florida Statutes. The motion carried unanimously.

EMPLOYEE SERVICES

MOTION: (Haas/A. Williams) That the District Board of Trustees approves the personnel recommendations for Denise Callaway, Jennifer Raulerson, and Blake Scott as attached. The motion carried unanimously.

ADMINISTRATIVE AND BUSINESS SERVICES

Ginger Robinson presented the following items:

MOTION: (Washington/A. Williams) That the District Board of Trustees approves the Warrant List for October 1, 2020 through October 31, 2020 as presented. The motion carried unanimously.

The Statement of Account was presented as an informational item as was the Current Funds Unrestricted Revenue and Expenditure Report.

MOTION: (Haas/Washington) That the District Board of Trustees approves the suspension of Student Activity and Capital Improvement Fees for the Spring 2021 term. The motion carried unanimously.

DEVELOPMENT & EXTERNAL AFFAIRS

Judy Lundell provided an overview of the Foundation Report for November 2020. She discussed the following:

- Connections Magazine Survey
- Giving Tuesday – December 1
- Spring Awards
- Ann Vickers Scholarship
- Last Mile Scholarship
- Communities Foundation for Sarasota County
- Current Grants: pending and continuing

PRESIDENT'S HIGHLIGHTS

MOTION: (Wright/Washington) That the District Board of Trustees approves the following edits to current policies (1.12, 2.03, 2.07, 2.11, 2.13, 2.16A, 2.16B, 2.17, 2.20, and 2.25) to better align with SACSCOC principles. This recommendation will amend current policies to align with SACSCOC Principles for Accreditation. The motion carried unanimously.

President Grosskopf provided updates on the following topics:

1. Enrollment: Impact from COVID has been marked but not tremendous. Currently down 7% FTE but this only equates to 4.5% in headcount. Although this does hurt, we are still in a much stronger position than others in the state who have been more negatively affected. President Grosskopf credits the strength of the College to the nimbleness of Academic Affairs and Student Services to quickly and smoothly transition from traditional learning into post-COVID reality. Spring enrollment is unknown, but we stand ready to adapt to whatever the situation may be in the new year. All enrollment options are currently available to our students.
2. AFC is essentially broken. The majority of the institutions have not paid their dues and there are no events planned. It is unknown if the organization can survive this year.
3. Legislative Concerns:
 - Any bills that expand the scope of free Dual Enrollment (DE). This is a significant issue for NFC and would be a huge barrier to the fulfillment of its mission. Continuous efforts are being made to fix the dual enrollment funding mechanism. The importance of dual enrollment cannot be understated and the role it plays for families both in public and private schools. NFC absolutely encourages dual enrollment, but we need a funding environment that will allow us to grow. Approximately 30% of our enrollment is DE and it has been over 10 years since the state has allowed a tuition increase. The strategy will be to lobby

for a CPI adjustment to our tuition so we can at least hold steady with ongoing inflation.

- The possibility of the Florida College System joining the state agency inclusion for insurance. The cost of damages from storms and the cost of health insurance are steadily rising and become a detriment to effective hiring. Even with a competitive salary, the high cost of family health coverage makes it a tough sell for top candidates.
 - Budget Cuts: Bracing for a 10% budget reduction for next year in addition to the 8% cut from this year. There will be significant discussions over the summer in preparation for how to best weather this possibility.
4. Federal CARES Act funds: The state has still not allocated or spent this money. Calls to the Governor for championing the college system as a healthy opportunity for appropriating these funds in our direction would be appreciated.
 5. November Activities
 - November 2 – We had the pleasure of hosting Senator Lorraine Ausley on campus. She was very generous with her time and carefully listened to our issues. While she might not be ready to be a champion for NFC, she was more receptive to our issues than we ever saw in the last two terms of her predecessor. With Jason Shoaf in the house, President Grosskopf feels that we have access to being heard in both chambers which is brand new for our institution.
 - November 18 & 19 – Cap and Gown photos for virtual graduation ceremony
 - November 20 – COP Zoom meeting. No business this month and no December meeting. So, the new legislative year will begin without an agreed upon Legislative Budget Request (LBR)
 - November 25-27 – Campus closed for Thanksgiving Break
 - December 1-4 – 2020 Annual SACSCOC Board Meeting

ATTORNEY TIME

Attorney Sniffen provided updates on the following to provide updates on the following:

- Ongoing contract review
- Molly Shaddock: Revised policy required by United Educators on Sexual Abuse is forthcoming

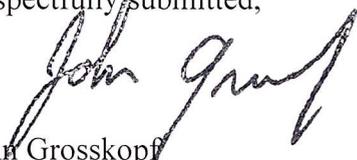
GOOD OF THE ORDER

Michelle Wheeler brought a get well soon card for Mr. Howell who is recovering from a surgery if anyone would like to sign it. Also, Kim Scarboro is available with video equipment if any of the Trustees would like to record a message of congratulations for our graduates.

Mr. Wright commented on the Connections Survey and noted the alumna named Britney Hobbs Bishop who credited NFC as a factor in her success. He stated that he would like to see more of that kind of story in future magazines.

Chair Lyons announced that the next regular meeting will be held on January 19, 2021 at 5:30 p.m., in the Student Center. The meeting was adjourned at 6:08 p.m.

Respectfully submitted,


John Grosskopf
President


Ricky Lyons
Chair

/mmw