

MINUTES: September 15, 2020

MEETING: NORTH FLORIDA COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Ricky Lyons, Chair
Mr. Billy Washington, Vice Chair
Mr. J. Travis Coker
Mr. John Grosskopf, President
Mrs. Sandra Haas
Mr. David Howell
Mr. Billy Washington
Mr. Al Williams
Mr. Mike Williams
Mr. Gary Wright

TRUSTEES ABSENT: Mrs. Sharon Benoit

STAFF PRESENT: Larry Akers
Kay Hogan
Bill Hunter
Judy Lundell
Micah Rodgers
Connor Starling, Audio/Visual Technician
Kristin Summers
Michelle Wheeler, Recording Secretary

Rob Sniffen, Board Attorney (joined via Zoom)

The Board meeting was called to order at 5:33 p.m. by Chair Ricky Lyons who asked Mr. Mike Williams to open the meeting with prayer followed by the pledge of allegiance.

MOTION: (Haas/Coker) That the District Board of Trustees adopts the Agenda as presented. The motion carried unanimously.

MOTION: (Wright/A. Williams) That the District Board of Trustees adopts the minutes for the July 9, 2020 Summer Workshop and August 18, 2020 Regular Meeting with the correction of changing Mr. Williams to Mr. Washington on the 9th line of page 2, where it is noted that the nominees for leadership agreed to serve. The motion carried unanimously.

Dean Hogan presented Dual Enrollment High School statistics as requested by the Board during the August 18, 2020 meeting as an item of information. Mr. Lyons thanked her for gathering this data.

ADMINISTRATIVE AND BUSINESS SERVICES

MOTION: (A. Williams/Haas) That the District Board of Trustees approves the Warrant List for August 31, 2020 as presented. The motion carried unanimously.

MOTION: (Washington/M. Williams) That the District Board of Trustees approves the Annual Comprehensive Safety Inspection Report for Fiscal Year 2020-2021. This recommendation will allow the Office of Administrative Services to complete their records for the Auditor. Dean Rodgers noted the two findings at the entrances of Buildings 3 and 16. The motion carried unanimously.

The Current Funds Unrestricted Revenue and Expenditure Report was presented as an item of information as was the Statement of Account. Dean Rodgers also presented the Promotion and Public Relations Expenditure Report for information. This report gives a breakdown with brief descriptions of how the approved budget for the President's Special Activities Fund was spent.

MOTION: (Haas/Coker) That the District Board of Trustees approves the Annual Financial Report for Fiscal Year 2019-2020. Dean Rodgers gave an overview of the report. The motion carried unanimously.

Mr. Wright inquired regarding the retirement options and President Grosskopf gave an overview of the two options provided by the Florida Retirement System, namely pension (fixed benefit) versus investment. The pension plan is currently still an option even though the State is largely encouraging new hires to opt for the investment plan.

Dean Rodgers also presented a handout that showed preliminary findings from the Auditor General's office on the Operational Audit and a Memo outlining two items recommended to correct. The findings had to do with the timing of textbook availability and lab fees in excess of actual costs.

DEVELOPMENT & EXTERNAL AFFAIRS

Judy Lundell provided an overview of the Foundation Report for September 2020. She discussed the following:

- Operation Outreach – Hamilton County Statistics and comparison of data 2019 vs 2020
- Nurse Testing Scholarships
- CDL Scholarships
- Sarasota Foundation \$40,000 for part-time students who are parents
- Grants: Florida Blue, Helios
- Upcoming Fund Raisers
- Capital Campaign still on hold during pandemic

PRESIDENT'S HIGHLIGHTS

President Grosskopf invited Kristin Summers to give an update on the SACSCOC 5th year report.

Director Summers took a moment to offer gratitude to the management team and President Grosskopf for their cooperation and hard work alongside her to complete this part of the reaccreditation cycle. She provided a handout and a USB drive containing the completed 5th Year report and corresponding evidence. The handout shows the purpose of the report and instructions for navigating the electronic files.

ATTORNEY TIME

Attorney Sniffen joined in by telephone to provide updates on the following:

- Florida College System class action lawsuit related to COVID-19 and student fees has been dismissed. He expects that suits will be filed against individual universities and colleges. He will continue to monitor this developing situation.
- Expressed his availability for any questions

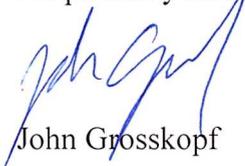
GOOD OF THE ORDER

Chair Lyons expressed gratitude for the vote of confidence in his leadership for the upcoming year and reminded the Board that if there is anything they would like to see changed, to speak with President Grosskopf since Sunshine Law prohibits Trustees from discussing matters outside of the regular public meetings. He then asked Mr. Howell to pray before dinner.

The meeting was adjourned at 6:25 p.m.

Per the Board approved schedule, the next regular meeting will be held on October 20, 2020 at 5:30 p.m., in the Student Center.

Respectfully submitted,



John Grosskopf

President

/mmw



Ricky Lyons

Chair