

MINUTES: August 16, 2022

MEETING: NORTH FLORIDA COLLEGE  
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Ricky Lyons, Chair  
Mr. John Grosskopf  
Mrs. Sandra Haas  
Mr. David Howell  
Mr. Al Williams  
Mr. Mike Williams  
Mr. Gary Wright

TRUSTEES ABSENT: Mr. Travis Coker  
Mr. Billy Washington

STAFF PRESENT: Larry Akers  
Tyler Coody  
Cindy Dunkle  
David Dunkle  
Allison Finley  
Dani Mays  
Traci McClung  
~~Judy Lundell~~  
Jennifer Page  
Micah Rodgers  
Kristin Summers  
Michelle Wheeler, Recording secretary  
Lynn Wyche

Mr. Mitchell Herring, Board Attorney

The meeting was called to order at 5:30 p.m. by Chair Ricky Lyons who asked Mr. Al Williams to open the meeting with prayer followed by the pledge of allegiance.

**MOTION:** (M. Williams/Haas) That the District Board of Trustees adopts the agenda as presented. The motion carried by general consent.

Chair Lyons turned the meeting over to President Grosskopf for the Board Organization.

**MOTION:** (Wright/A. Williams) That the District Board of Trustees elects the current Chair and Vice Chair (Mr. Ricky Lyons and Mr. Billy Washington) to serve a Board leadership for the upcoming year. The President shared that both nominees have expressed their willingness to continue to serve in these roles. The motion carried unanimously.

Chair Lyons thanked the Board for their confidence.

**MOTION:** (A. Williams/Howell) That the District Board of Trustees continues with the same meeting schedule (3<sup>rd</sup> Tuesday of each month at 5:30 in the NFC Board Room) for the upcoming year. The motion carried unanimously.

**MOTION:** (Wright/Howell) That the District Board of Trustees adopts the minutes for the June 21, 2022 meeting as presented. The motion carried unanimously.

### PUBLIC INPUT

President Grosskopf shared a letter that was received from Sheriff Harper thanking us for the using of our facilities.

### ACADEMIC AFFAIRS

Vice President Page presented the following for approval:

**MOTION:** (Haas/A. Williams) That the District Board of Trustees approves the attached Dual Enrollment Agreements for Public, Private, and Home Schools. There was a brief discussion regarding the reimbursement rates for D.E. and the dynamics in Jefferson County and the work that is being done to rebuild a relationship there. Ms. Page noted that the two Addendums have also been sent to the schools. The motion carried unanimously.

Ms. Page shared information on the reorganization and made some introductions to staff as follows:

Lynn Wyche: Associate Dean of Student Life (internal promotion)

Kristin Summers: Associate Dean of Academic Affairs (internal promotion)

David Dunkle: Associate Dean of CWE (no change)

Cindy Dunkle: Director of Perry Center (new)

### CAREER AND WORKFORCE EDUCATION

Mr. Dunkle presented the following for approval:

**MOTION:** (M. Williams/A. Williams) That the District Board of Trustees approves following agreement with FLDHSMV. This will allow NFC to continue to test for Class A plus endorsements for Class B Passenger and School Bus driving. The motion carried unanimously.

**MOTION:** (Haas/M. Williams) That the District Board of Trustees approves the following agreement with Lake Sumter College. This agreement will allow our A.S. degree students to articulate with the B.S. in Strategic Leadership program at Lake Sumter. Striking EMS due to the high number of credits at this time, the motion carried unanimously.

### **EMPLOYEE SERVICES**

Tyler Coody presented the following:

**MOTION:** (Haas/Wright) That the District Board of Trustees approves the attached personnel recommendations.

- Rebecca Bennett, Coordinator of Recruitment
- Lynn Wyche, Associate Dean of Student Life

The motion carried unanimously.

### **ADMINISTRATIVE AND BUSINESS SERVICES**

Dean Micah Rodgers presented the following items:

**MOTION:** (M. Williams/A. Williams) That the District Board of Trustees approves the Warrant Lists for June and July 2022 as presented. The motion carried unanimously.

The Statement of Account was presented as an informational item as was the Current Funds Unrestricted Revenue and Expenditure Report. The Florida Prime account is earning 1.8% interest.

**MOTION:** (A. Williams/Haas) That the District Board of Trustees approves the attached inventory list of items to be surplus and auctioned off. The motion carried unanimously.

**MOTION:** (Wright/Haas) That the District Board of Trustees approves the attached agreement with RTS for a Purchasing Consultant. Dean Rodgers and President Grosskopf explained these services are needed to assist us with spending the allocated deferred maintenance funds by the State's deadline. This consultant has already saved the college over \$200k. The motion carried unanimously.

Dean Rodgers also presented the President's Special Activities Fund report as an informational item.

### **DEVELOPMENT AND EXTERNAL AFFAIRS**

Director McClung presented a report on the following:

- Fall Term Scholarships
  - Last Mile
  - Non-Pell Eligible
  - President Grosskopf added that Representative Tant donated \$2,500 in unused campaign funds to the Foundation.

Mr. Wright inquired regarding Jefferson County Kiwanis Club scholarship recipients. President Grosskopf explained the Foundation's role, mission, and policies on this.

### **PRESIDENT'S HIGHLIGHTS**

President Grosskopf provided updates on the following:

- Legislative Issues in K-12 that will also affect us such as with accreditation
- Funding Formula progressing slowly. 4 models presented at St. Petersburg meeting have grown into 7 models that privilege the status quo. Will continue to represent and rally support of other underfunded small colleges. Might need help from Trustees before session begins to lobby for equitable funding. NFC is among the highest performing with underfunding. The data shows that Miami-Dade is grossly underproducing based on the funding they are receiving. This is an issue that needs to be attacked politically because working through the division has been unsuccessful.
- Meetings and Upcoming Activities
  - Jul 27 Jefferson County Superintendent to discuss partnerships
  - Aug 3 Tant and CHS regarding partnership to help poor school districts. This would be an excellent fit for Hamilton County.
  - Aug 10 & 11 St. Pete for Funding Formula Meeting
  - Aug 12 Back-to-School meeting
  - Aug 18 Higher Ed Appropriations meeting
  - Upcoming Zoom call with Dr. Noe Regarding Charter School
  - AFC – Executive Director has resigned; NFC is still not paying dues until we are sure that membership will benefit the college.

### **ATTORNEY TIME**

Mr. Mitchell Herring shared the following:

- No active litigation
- Continuing day-to-day discussions and contract review with staff
- Review of President's Evaluation Summary

**MOTION:** (M. Williams/A. Williams) That the District Board of Trustees approves a 3% increase to the President's annual salary based on his evaluation. The motion carried unanimously.

- Hospital parking update

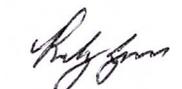
- President Grosskopf shared the latest correspondence from the Hospital which requests that we donate the property to them and does not make any mention of liability coverages that we require for their continued use of College property.
- Mr. Mike Williams shared that their Board Chair, Mr. Ben Harris, was not aware of the correspondence that our attorneys have sent to the hospital regarding the lease that would cover the expense of maintaining the property and would like to hand-deliver all correspondence we have had with the Hospital to him.
- President Grosskopf elaborated that our intention is to continue this partnership with the hospital indefinitely as long as they will shoulder the cost of repairing the damage caused by their use of the property and protect the college from liability.

**GOOD OF THE ORDER**

Chair Lyons announced that the next meeting will be held on September 20, 2022, at 5:30 pm. and asked Mr. Gary Wright to pray before dinner. The meeting was adjourned at 6:37 p.m.

Respectfully submitted,

  
John Grosskopf  
President

  
Ricky Lyons  
Chair

/mmw