

MINUTES: August 15, 2023

MEETING: NORTH FLORIDA COLLEGE  
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Ricky Lyons  
Mr. Billy Washington  
Mr. John Grosskopf  
Mr. Travis Coker  
Mrs. Sandra Haas  
Mr. David Howell  
Mr. Al Williams  
Mr. Mike Williams  
Mr. Gary Wright

STAFF PRESENT: Larry Akers  
Denise Bell  
Tyler Coody  
David Dunkle  
Allison Finley  
Traci McClung  
Jennifer Page  
Micah Rodgers  
Kristin Summers  
Michelle Wheeler, Recording Secretary  
Lynn Wyche

Mr. Rob Sniffen, Board Attorney

The meeting was called to order at 5:30 pm by Chair Lyons who invited Mr. Washington to open the meeting with prayer and lead the pledge of allegiance.

**MOTION:** (Haas/A. Williams) That the District Board of Trustees adopts the agenda as presented. The motion carried by general consent.

Chair Lyons turned the meeting over to President Grosskopf to open the slate for nominations for the Board Organization.

**MOTION:** (Wright/Coker) That the District Board of Trustees opens the slate of nominations for the positions of Chair and Vice Chair for the 2023-2024. The motion carried unanimously.

**MOTION:** (Washington/Wright) That the District Board of Trustees nominates current Chair Lyons to continue his role in board leadership for the upcoming year. The motion carried unanimously.

**MOTION:** (M. Williams/Haas) That the District Board of Trustees nominated current Vice Chair Washington to continue his role in board leadership for the upcoming year. The motion carried unanimously.

**MOTION:** (Coker/Haas) That the District Board of Trustees closes the slate and elects Chair Lyons and Vice Chair Washington to serve as Board Leadership for the upcoming year. The motion carried unanimously.

**MOTION:** (A. Williams/Washington) That the District Board of Trustees continues with the same meeting schedule (3<sup>rd</sup> Tuesday of each month except for July and December at 5:30p.m. in the NFC Board Room in Madison). The motion carried unanimously.

The Board would like to maintain the option of holding the meeting at the Perry or Live Oak Locations provided that the proper legal notice is given in advance.

**MOTION:** (Howell/A. Williams) That the District Board of Trustees adopts the minutes for the June 20, 2023, regular meeting as presented. The motion carried by general consent.

### **PUBLIC INPUT**

President Grosskopf shared that the Perry Grand Opening has received all positive comments and excited for the possibilities that are opening in that area.

### **ACADEMIC AFFAIRS**

Associate Dean Summers presented the following for approval.

**MOTION:** (Haas/Coker) That the District Board of Trustees approves following Dual Enrollment Articulation Agreement for Holy Cross Christian Academy, a private school, within NFC's service district for the 2023-2024 academic year. This is the same as previous agreement, we are just adding this school. The motion carried unanimously.

### **CAREER AND WORKFORCE EDUCATION**

Associate Dean Dunkle presented the following for approval:

**MOTION:** (Coker/Haas) That the District Board of Trustees approves the attached Allied Health clinical agreements with Tallahassee Medical Center dba HCA Florida Capital Hospital, Premier Medical Clinic, Suwannee County Health Department, The ARC Big Bend, Hamilton County Health Department, and Madison Creative Arts Academy. These agreements are renewals that have previously been reviewed by the Board Attorney. This recommendation will provide clinical opportunities for students in NFC's Allied Health/Nursing and EMS departments. The motion carried unanimously.

**MOTION:** (Haas/Coker) That the District Board of Trustees approves the attached Consortium agreements with Taylor and Suwannee School Districts. These agreements are standard Perkins agreements and have been reviewed by the Board Attorney. This recommendation will provide River Oak and Big Bend Technical College a way to access their Perkins grant funding with NFC acting as their fiscal agent for the Perkins Post-Secondary grant. The motion carried unanimously.

### **STUDENT SERVICES**

Denise Bell presented the following for approval:

**MOTION:** (Washington/Haas) That the District Board of Trustees approves the production contract for Chitty Chitty Bang Bang Jr. This recommendation will allow North Florida College's Sentinel Upstage Players to have three performances of Chitty Chitty Bang Bang Jr. on February 2 & 3, 2024. The motion carried unanimously contingent upon attorney approval.

Mr. Lyons took a moment to commend the staff for all the presentations during the Summer Workshop.

### **EMPLOYEE SERVICES**

Executive Director Coody presented the following for approval:

**MOTION:** (Haas/Coker) That the District Board of Trustees approves the personnel recommendations as outlined in the attached memorandums:

- Robert Rice, New Hire – Senior Network Infrastructure Manager
- Melanie Morgan, New Hire – Director of Student Engagement
- James Nuessle, New Hire – HVAC/R Faculty (11-month)

This recommendation fills the vacant positions and completes the hiring process. The motion carried unanimously.

**MOTION:** (Washington/Haas) That the District Board of Trustees approves the following Employee Classification changes as outlined in the attached memorandums:

- Brienna Valentine from Career Staff Fiscal Assistant 1 to Professional Staff as Coordinator of Scholarships
- Donald Hasson from position of Instructional Coordinator for CVD Programs to CVD Faculty (11-month)

- Dr. Anna Kelley from 11-month Faculty to Professional Staff as Director of Nursing and Allied Health

This recommendation fills vacant positions with internal applicants and reclassifies employees based on institutional need. The motion carried unanimously.

### **ADMINISTRATIVE AND BUSINESS SERVICES**

Dean Micah Rodgers presented the following items:

**MOTION:** (Wright/Coker) That the District Board of Trustees approves the Warrant List for July 31, 2023. The motion carried unanimously.

The Statement of Account was presented as an informational item as was the Current Funds Unrestricted Revenue and Expenditure Report. The Florida Prime account is earning 5.39% interest.

### **DEVELOPMENT & EXTERNAL AFFAIRS**

Director McClung presented her report for the month.

- Scholarship applications
- Has awarded over \$147,000 for this term – waiting for the students to accept.
- Perry Opening Scholarships

### **COLLEGE ADVANCEMENT**

Mascot Discussion

- Need one to reflect identity and bring brand to life, even without sports.
- Authenticity
- Consistency with brand
- Next steps – will present some options in October.

### **PRESIDENT'S HIGHLIGHTS**

President Grosskopf gave an overview of the following:

- Beginning discussions for Legislative Budget Request – carefully planning what the college and our students need.
- Friday – Back to School Convocation in Fine Arts Auditorium at 9am

### **ATTORNEY TIME**

Mr. Sniffen stated that he has nothing to report at this time. He gave a shoutout to Jefferson County's Megan Scofield who just won a national golf championship. Attorney Sniffen also reminded the Board that he is still waiting on some evaluations to be turned in to his office.

**GOOD OF THE ORDER**

The Board was asked to stay immediately after the meeting for an updated photo.

Chair Lyons announced that the next meeting will be held on Tuesday, September 19, 2023, at 5:30 p.m. in the NFC Board Room. Mr. Al Williams was asked to close the meeting with prayer and the meeting was adjourned at 6:02 p.m.

Respectfully submitted,



John Grosskopf  
President

/mmw



Ricky Lyons  
Chair