

MINUTES: October 17, 2023

MEETING: NORTH FLORIDA COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Ricky Lyons
Mr. Billy Washington
Dr. John Grosskopf
Mr. Travis Coker
Mr. David Howell
Mr. Mike Williams
Mr. Gary Wright

TRUSTEES ABSENT: Mrs. Sandra Haas
Mr. Al Williams

STAFF PRESENT: Tyler Coody
David Dunkle
Traci McClung
Jennifer Page
Micah Rodgers
Kristin Summers
Michelle Wheeler, Recording Secretary

Mr. Rob Sniffen, Board Attorney

VISITORS PRESENT: Allstate Construction

The meeting was called to order at 5:30 pm by Chair Lyons, who invited Mr. Howell to open the meeting with prayer and lead the pledge of allegiance.

MOTION: (Washington/Coker) That the District Board of Trustees adopts the agenda as presented. The motion carried unanimously.

MOTION: (Howell/Wright) That the District Board of Trustees adopts the minutes for the September 19, 2023, regular meeting. The motion carried by general consent.

ACADEMIC AFFAIRS

Associate Dean Summers presented the following for approval:

MOTION: (Coker/Washington) That the District Board of Trustees approves the following Dual Enrollment Articulation Agreement for the Personalized Education Program (PEP) students. Students participating in the PEP are eligible to participate in Dual Enrollment. These students are not home education students and must provide proof of the Florida Tax Credit Scholarship (FTC) Award. Students participating in PEP shall not be charged for any tuition, fees, or instructional material. Institutions are allowed to include these students in their request

for reimbursement along with their other home education students for the dual enrollment scholarship per Florida Statute 1009.30. Chair Lyons requested a follow-up with more information as it arrives. After a brief discussion, the motion carried unanimously.

CAREER AND WORKFORCE EDUCATION

Associate Dean Dunkle presented the following for approval:

MOTION: (Coker/M.Williams) That the District Board of Trustees approves the attached Allied Health Clinical Agreements. These agreements are renewals that have previously been reviewed by the Board Attorney. This recommendation will provide clinical opportunities for students in NFC's Allied Health/Nursing and EMS departments. The motion carried unanimously.

MOTION: (M. Williams/Coker) That the District Board of Trustees approves the attached CDL agreement for student field experience. This agreement has previously been reviewed by the Board Attorney. This recommendation will provide logging opportunities for students in NFC's Commercial Vehicle Driving Program. The motion carried unanimously.

The Accreditation report from the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP) was presented as an informational item. Mr. Dunkle shared high praise and appreciation for Director Kirkland, faculty, and staff on this excellent report.

EMPLOYEE SERVICES

Executive Director Coody presented the following for approval:

MOTION: (Coker/Wright) That the District Board of Trustees approves the attached personnel recommendation as outlined in the attached memorandum:

Aaron Franklin, Network Infrastructure Specialist (Emergency Hire)

This recommendation fills the vacant position and completes the hiring process. The motion carried unanimously.

Mr. Coody also shared that on Saturday, October 14, 2023, President Grosskopf successfully defended his dissertation and the adjustment to his compensation will be processed pending receipt of his transcript as per the terms of his contract. The Board applauded this accomplishment.

ADMINISTRATIVE AND BUSINESS SERVICES

Dean Micah Rodgers presented the following items:

MOTION: (Coker/Washington) That the District Board of Trustees approves the Warrant List for September 30, 2023. The motion carried unanimously.

The Statement of Account was presented as an informational item as was the Current Funds Unrestricted Revenue and Expenditure Report. The Florida Prime account is earning 5.59% interest.

MOTION: (M. Williams/Howell) That the District Board of Trustees approves the attached Guaranteed Maximum Price (GMP) contract with Allstate Construction for the Welding Lab Remodeling/Renovation Project. After a brief discussion of the terms and clarification of the terms. The motion carried unanimously.

MOTION: (Washington/Coker) That the District Board of Trustees approves the attached Budget Amendment for the Capital Outlay Budget. This amendment is necessary based on the GMP contract amount and the remaining architect and engineer costs for the project. The motion carried unanimously.

DEVELOPMENT & EXTERNAL AFFAIRS

Director McClung discussed scholarships awarded for the month of September.

Hurricane Idalia Student Relief fund: 75 Applicants – Foundation Board voted to move funds. \$9,000 allocated for relief.

75 laptops were donated and are being issued. Scholarship application for Spring is open until November 11, 2023.

OFFICE OF COMMUNICATIONS

Mascot presentation was postponed until next month due to illness.

PRESIDENT'S HIGHLIGHTS

President Grosskopf gave an overview of the following:

FCS Legislative Budget Request handout: #1 Item is adding FCS to State of Florida group insurance. No clear idea of how this will work out. Still waiting on clarification, would lower the cost of family coverage but decrease plan choice. Public Schools would follow. Cost to the college would not be a savings. Universities are subsidized by the State for their health insurance, not sure if this would happen for FCS. There was a brief discussion on how this works in other sectors. Separate allocation for insurance costs has not been suggested. New development in recent years: FCS LBR must align with DOE's ask.

Activities and Upcoming Events

- Sep 21- Jefferson County Community Partnership Cabinet Planning and Steering Committee
 - COP Meeting
- Sep 26 – Attended Madison Lions Club Meeting – thanked them for their generous donation to the Foundation.
- Oct 4 – EOC Meeting re Community Foundation of FL – Grant from Walmart to assist Madison, Taylor, and Jefferson Counties – trying to secure an allocation for our food pantry
- Oct 13 – Emergency President’s Call re: Support for Israel – specific equipment needed
- Oct 16 – Audit Exit Interview – two minor findings that will be reported at the next meeting
- Oct 17 & 18 – Sentinel Fest 11-1pm
- Oct 21 - First North Florida Classic Cross-Country Meet
- Oct 23 - Madison’s Legislative Delegation Meeting
- Nov 2 – CWE Program Open House in Perry 5-7 – Wanting to build awareness in the community in light of the closure of the paper mill.
- Last week, staff prepared a DEO Grant submission to support community internet connectivity and telehealth access.
- Institutional LBR to be ready next week.

ATTORNEY TIME

Mr. Sniffen reported on the following:

- Entering into negotiations with Kids Incorporated for lease renewal. Proposing same terms with an increase in rent and a one-year term. Wanting to shy away from a five-year lease in case changes are desired.
- Mr. Sniffen read the resolution that the Board requested drafted at the September meeting.

MOTION: (M. Williams/Howell) That the District Board of Trustees adopts the attached resolution in appreciation of NFC’s accomplishments under Dr. Grosskopf’s leadership. Mr. Sniffen noted a typo that will be corrected before circulating a final draft for signatures. The motion carried unanimously.

The President thanked the Board for this recognition and for the freedom to form the leadership team that helps NFC achieve all that it is working toward.

Mr. Mike Williams inquired about additional compensation, and Mr. Coody shared that the President's contract includes a pay increase upon completion of his doctorate. He stated that this will be processed in the November payroll pending receipt of an official transcript.

GOOD OF THE ORDER

The Chair announced that the next meeting will be held on Tuesday, November 21, 2023, at 5:30 p.m. in the NFC Board Room and Dr. Grosskopf reminded the Board that their families are invited to attend.

Details of the upcoming graduation ceremony were shared. There will be one ceremony on December 14, 2023, at 5:00 p.m. Mr. Mike Williams was asked to close the meeting with prayer and the meeting was adjourned at 6:22 p.m.

Respectfully submitted,



John Grosskopf
President
/mmw



Ricky Lyons
Chair