

MINUTES: January 16, 2024

MEETING: NORTH FLORIDA COLLEGE  
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Ricky Lyons  
Dr. John Grosskopf  
Mr. Travis Coker  
Mr. David Howell  
Mr. Mike Williams

TRUSTEES ABSENT: Mrs. Sandra Haas  
Mr. Al Williams  
Mr. Billy Washington  
Mr. Gary Wright

STAFF PRESENT: Larry Akers  
Tyler Coody  
David Dunkle  
Allison Finley  
Dani Mays  
Traci McClung  
Jennifer Page  
Micah Rodgers  
Kristin Summers  
Michelle Wheeler, Recording Secretary  
Lynn Wyche

Mr. Mitchell Herring, Board Attorney

The meeting was called to order at 5:30 pm by Chair Lyons who announced that, with an absence of quorum, there would only be an overview of the items that were on the agenda for approval but no actions would be taken until the next meeting. He invited Mr. Wright to offer and invocation and lead the pledge of allegiance.

### **ACADEMIC AFFAIRS AND CWE**

Vice President Page gave some updates on the Lumen agreement renewal of curriculum and textbook for a course. There will also be some renewals for Allied Health Clinical agreements presented for approval next month.

### **EMPLOYEE SERVICES**

Executive Director Coody stated that he will be asking for approval for administrative and professional contracts through the end of the fiscal year.

### **ADMINISTRATIVE AND BUSINESS SERVICES**

Dean Micah Rodgers reviewed the statement of account that is earning 5.6% interest and stated that some extra funds have been moved into that account temporarily related to our hurricane insurance fund. The facilities inspection report was clean with a couple of small recommendations related to safety. The Final Audit Report has been issued and was to be presented for board approval. The corrective actions recommended have been made. The GLBA Act Report on compliance will be presented next month as well.

### **DEVELOPMENT AND EXTERNAL AFFAIRS**

Director McClung reviewed the foundation's donation report and some large donations that were made during the month. Their total end-of-year donations totaled \$78,915. She also reviewed the Foundation's Audit and was proud to report that for the fourth year in a row there were no findings. She also explained the DSO Audit Review checklist that must be approved and turned in after it is board-approved next month.

### **INSTITUTIONAL RESEARCH AND EFFECTIVENESS**

Director Mays presented enrollment numbers for the Spring Term of 2024. She stated that we are up about 30 FTE, but for the total year, we are closer to 90 FTE ahead. This year we are at 850, and last year we had about 780. We still have mini-term B students that will come in mid-March and Public Safety has students trickle in throughout the term. She also discussed enrollment at the Perry and Live Oak locations, and dual enrollment numbers.

### **OFFICE OF COMMUNICATION**

Director Finley gave an overview of recent social media campaigns and numbers reached related to their marketing efforts. She attributes their outstanding growth to working with a third-party company and the input received from their student workers. She shared information on the increased reach (audience) over the last year through organic and paid advertising. Details on new programs and enrollments were also shared. Open House and Mini-Previews upcoming.

### **PRESIDENT'S HIGHLIGHTS**

Dr. Grosskopf gave an overview of the following:

#### Legislative Updates

- SB522 TCC Name Change to Tallahassee College
- Basic Skills Test Requirements (TABE) are being removed.
- SB7022/HB7007 Extends carveout for public records requests. Plans regarding emergency response can remain private

- SB11/28 End of Year carry forward funds
- FCS LBR- Big ask for FCS is State of Florida's Group Health Insurance. Premium for college will increase by \$500,000. Families could insure for much less, but no disruption study has been done to see if utilization of providers and pharmacies will be impacted.
- NFC's LBR is for approximately \$4 million to renovate an existing space for CWE training space. It has been filed in the house by Rep. Tant. It has not been filed in the Senate yet. Still working on meetings for this.

#### Activities and Upcoming Events

- Jan 18 – Jefferson County Community Partnerships Schools Cabinet Meeting
- Jan 22 – AFC Trustee Legislative Meeting – Trustees are all invited
- Feb 2-3 – Chitty Chitty Bang Bang, Jr by NFC
- Feb 9 – Foundation Board Meeting

#### **ATTORNEY TIME**

Mr. Herring reported on the following:

- No active litigation
- Contracts being reviewed, will skip those for consideration until we have a quorum
- Handling normal day-to-day issues

#### **GOOD OF THE ORDER**

Mr. Wright commented on the Jefferson County Kiwanis Club meeting and their goal to send more kids to NFC with scholarships. He stated that their efforts have been well received in the high school and that good things are happening in Jefferson County.

Chair Lyons announced that the next meeting will be held on Tuesday, February 20, 2024, at 5:30 p.m. in the NFC Board Room. The informal meeting was adjourned at 6:10 p.m. Mr. David Howell was asked to prayer before dinner.

Respectfully submitted,



Dr. John Grosskopf  
President  
/mmw



Ricky Lyons  
Chair